

Institute of Music, National Chiao Tung University

Regulations for Graduate Study

I. These regulations are based on Article 7, Paragraph 2 of the constitution of the Institute of Music.

II. Length of Study:

Minimum 2 years, maximum 4 years.

III. Graduation Credits:

A. Students must acquire at least 30 credits:

1. Required courses of the Institute: 4 semesters of "Music Colloquium" (0 credit).
2. Required courses of the affiliated Division (see under IV: C-E).
3. Elective courses (see under IV: C-E).

B. Supplementary and remedial courses:

1. Students must take the music theory placement test at the start of their study; those failing the test must take "Music Theory" and additional 2 to 4 credits of assigned courses.
2. Students of the Composition and Performance Divisions must take additional 4 credits of "Music History," unless exempted by equivalent courses.
3. Students majoring in Piano must take 2 credits of "Instrument Study: Harpsichord (Minor)," unless exempted by equivalent courses.
4. Students of the Composition Division must take 2 credits of "Instrument Study: Qin (Minor)," unless exempted by equivalent courses.
5. These credits will not be counted toward graduation requirements.

C. Credit Waiver Regulations: The application of the credits waivers took before the enrollment should be submitted before 2 weeks after the start of the first semester, and can proceed administrative procedures with the limit of 6 credits the highest after being examined and passed by the curriculum committee.

D. The institute encourages students to select courses by other schools or institutes after they are proved by the advising professor as well as the director of the institute in accordance with their academic plans. With the selected credits of other schools and institutes combined together, credits of the selected courses should be limited to 8 the most for Musicology group, 6 for performance group, 6 for composition group majoring in Composition and 9 for composition group majoring in Electronic Music or New Theatre Musical.

IV. Course Requirements:

A. In accordance with the content of his/her "thesis proposal", all students must give one presentation in the Music Colloquium course before graduation.

B. Required courses of composition group and performance group:

1. Students majoring in Piano should take skill subject tests every semester; students majoring in other subjects should take skill subject tests starting from the second semester.
2. Students failing skill subject tests twice successively shall be expelled.

C. Composition Division

1. Students must take at least 30 credits:

- a) 10 credits from required courses of the Division: 8 credits of major (over and above that will not be counted) and 2 credits of "Introduction to Music Research."
- b) At least 20 credits of elective courses:
 - (1) At least 2 credits from the Music Theory category.
 - (2) At least 2 credits from the Musicology category.
 - (3) At least 6 credits from the Composition category.
 - (4) Students majoring in Electronic Music or New Music Theatre: at least 3 credits from courses of external institutes as approved by the advising professors as well as the director of the Institute.
- c) Credits of major over and above that will not be counted.

2. Graduation Requirements:

- a) Students should participate in the work presentation of the institute twice during the study period, one of which can be replaced by the off-campus performance or the graduation work presentation proved by the institute.
- b) The graduation work presentation with a composition lasting 30 minutes and above, one supporting documentation regarding compositional concepts of one or many work(s) in the presentation, and the entire scores and audio data. Students majoring in Composition can submit one composition of orchestra as well as a summarized article regarding compositional concepts of this work.

D. Performance Division

1. Students must take at least 30 credits:

- a) 16 credits from required courses of the Division: 12 credits of "Advanced Instruction" in one's majoring instrument, 2 credits of "Introduction to Music Research," and 2 credits of "Chamber Music."

- b) At least 14 credits of elective courses:
 - (1) At least 2 credits from the Music Theory category.
 - (2) At least 2 credits from the Musicology category.
 - (3) At least 2 credits from the Performance Seminar category.
 - (4) At least 2 credits of other courses.
- c) “Advanced Instruction” courses exceeding 12 credits and “Chamber Music” exceeding 4 credits will not be counted toward graduation requirements.

2. Juries

【Piano Major】

- a) Students must undergo jury every semester performing no less than 15 minutes.
- b) Performance length in the semester before graduation should be between 30 to 40 minutes.
- c) Students receiving a jury score under 70 the semester before graduation shall not be permitted to apply for the degree examination in the next semester..

【Other majors】

- a) No jury will be held in the first semester, but in all other semesters students taking credits on their instrument must undergo jury.
 - b) The total length prepared for jury should be at least 30 minutes in total; the actual time of performance during each jury should be at least 20 minutes.
 - c) String and wind music should include 2 different works.
 - d) Students receiving a jury score under 70 the semester before graduation shall not be permitted to apply for the degree examination in the next semester.
- 3. Active participation in the Institute’s chamber music performances and the premiering of fellow composition students’ works is required.
 - 4. Students will choose from one of the following as the degree examination package:
 - a) One graduation recital and one supporting paper on the partial content of the graduation recital.
 - b) Two recitals: the first is a chamber music recital presented by 3 people or above, with the total length of compositions lasting at least 50 minutes; the second is a graduation recital, with a program-note document of at least 5000 words. Compositions performed in the chamber music recital must not be overlapped with those in the juries or the graduation recital.
 - 5. The total length of compositions in the graduation recital should last between 60 to 80 minutes.
 - 6. The program of the graduation recital should include at least one contemporary work.
 - 7. The application of the degree examination along with the supporting document should be submitted with the approval and signatures of both performance and supporting paper advisors 3 weeks before the exam.
 - 8. The final graduation thesis includes the recording of the entire graduation recital as well as its supporting documentation.

E. Musicology Division

- 1. Students must take at least 30 credits:
 - a) 7 credits from required courses of the Division: 3 credits of “Theory and Methods in Musicology” and 4 credits of “Musicology Practicum.”
 - b) At least 23 credits of elective courses:
 - (1) At least 2 credits for Music Theory courses.
 - (2) At least 12 credits for Musicology courses.
 - (3) At least 6 and at most 8 credits from courses of external institutes as approved by the advising professors as well as the director of the Institute.
 - c) “Theory and Methods in Musicology” courses exceeding 4 credits and “Musicology Practicum” exceeding 4 credits will not be counted toward graduation requirements.
- 2. Graduation Requirements:
 - a) Students should take and pass English courses and another foreign language courses for 4 credits each, or can be waived by related certifications approved by the institute.
The standards of the waiver of 4 credits of related certifications are as below:
 - (1) TOEFL: IBT71 score (CBT197 score, PBT527 score) or above.
 - (2) IELTS: Band 6 or above.
 - (3) G EPT: Pass First Test of “High-Intermediate” Level or above.
 - b) Students should be selected to publish or contribute for 3 times to the public setting such as academic seminars or academic journals equipped with the system of examination and approval before applying for the degree examination (should be proved by the convener of the group or advising professors in advance).
- 3. Students in every group can take “Individual Study in Musicology” based on their need for 4 credits at most without being calculated in graduation credits and be only advised by adjunct professors during the study period.

V. Selection of thesis advising professors:

- A. Composition group and performance group should submit the “Agreement on Thesis Advice” signed by advising professors before 2 weeks after the start of the semester before graduation. Musicology group should submit the “Agreement on Thesis Advice” signed by advising professors before 2 weeks after the start of the first semester given their

majoring advising professors are thesis advising professors.

- B. Full-time professors of the institute have obligations to advise students on their theses. If associate professors act as the joint advising professors, the number of advising thesis shall be counted as half.
- C. Theses of students planned to be advised by professors, associate professors or assistant professors outside the institute (within the school or outside the school) as its advising professors should be proved by the institute affair council. Adjunct professors acting as advising professors shall be deemed as professors of the institute.
- D. If either the graduate or the advising professor cancel their obligations due to certain reasons, the graduate can find another advising professor and file in the application for examination after both parties discuss and agree with each other beforehand. The determination of the study period based on the studying performance should be informed to the graduate by the new advising professor. As for joint advising professors within or outside the institute as well as the change of advising professors, the same regulation shall be applicable; if any specific situation occurs, it shall be determined by the institute affair council.

VI. Submission of graduate thesis proposals of composition group and performance group:

- A. Students planning to graduate in the year should submit a graduate thesis signed and approved by their advising professors to the institute affair council 16 weeks before the degree examination. Students failing to submit it before the deadline shall be deemed to give up the graduation in the year. Thesis proposals revised after the examination should be submitted to the institute affair council for examination again.
- B. The content of thesis proposals of composition group shall include length of presented compositions, structures, format of performances and the summary of compositional ideas.
- C. The content of thesis proposals of performance group should include compositions of the graduation performance, length of compositions and the study summary of supporting documentation.

VII. Submission of graduate thesis proposals of musicology group

- A. Students planning to graduate in the year should submit a graduate thesis signed and approved by their advising professors to the institute affair council 16 weeks before the degree examination. Students failing to submit it before the deadline shall be deemed to give up the graduation in the year. Thesis proposals revised after the examination should be submitted to the institute affair council for examination again, and the degree examination shall also be postponed for at least 4 months.
- B. The content of thesis proposals of musicology group shall include the subject of thesis, literature, research purpose and significance, research methods and steps, results of expectation and references. Students of the group can also pass the oral examination of thesis proposals held publicly including the subject of the thesis and related theoretical knowledge in the first semester of the second year at the earliest before the submission of thesis proposals to the institute affair council for examination at the latest. The qualification of committee members for oral examinations of thesis proposals shall be in accordance with the qualification of committee members for examinations of graduation degrees and coordinated and selected by advising professors and the director of the institute (advising professors are the ex-officio committee members for oral examinations; one advising professor can recommend another two committee members; two advising professors can recommend another three committee members), one of whom outside the advising professor shall be assigned to be the convener. Students with their first oral examinations of thesis proposals failed can apply for the examination again after 2 months; students with their oral examinations of thesis proposals failed twice successively shall be disqualified for the application for the degree examination and expelled. If the research direction is revised substantially after the oral examination, the advising professors can propose to the institute affair council for applying for the oral examination again with the limit of one time.

VIII. Degree examination/Graduation recital:

- A. Students should submit the application of the degree examination and 3 copies of thesis/supporting documentation (according to the number of committee members of the oral examination) to the committee members of the oral examination/evaluation, forwarded by the office of the Institute 3 weeks before the examination.
- B. Students failing to submit the above before the deadline shall be deemed to give up graduation in that semester.
- C. Students must receive an average score of 70 or above to pass the degree exam.

IX. The degree examination of master degree candidates of the institute shall be held in the oral format. Paper examinations can be held if necessary and in accordance with the following regulations:

- A. 3 to 5 committee members (including the advising professors) shall be set by the examination committee of the master degree of the institute, at least one of whom should be the full-time professor of the institute and one the committee member with the same field outside the school (adjunct professors with the same field of the institute acting as the committee member of the oral examination can be deemed as the external members). The institute recommends experts within or outside the school specializing in the study of the thesis proposed by the graduate as well as qualified by one of the following requirements to the president and the members are appointed by the president accordingly.
 - 1. Have been a professor or associate professor.
 - 2. Have been an academician, research fellow or associate research fellow of Academia Sinica.
 - 3. Obtain Ph.D., receive academic achievement or act as an assistant professor.
 - 4. Specialize in rare or particular subjects and receive academic or professional achievement.

5. Receive outstanding achievement in artistic specialization.
The recognition of standards of qualification in the third to fifth section mentioned above shall be determined by the institute affair council.
- B. Oral examination shall be held publicly, and the time, location and subject of thesis shall be announced in advance.
- C. Committee members of the degree examination shall attend the committee in person without assigning other representatives. The master degree examination shall not be held unless at least 3 committee members attend the examination.
1. The president shall appoint one member of the committee of the degree examination outside the advising professor to be the convener.
 2. 70 is the passing score of the degree examination with 100 the full score. The evaluation shall be made only once and determined by the average of total scores made by attending committee members; however, unsatisfactory scores of the degree examination made by half (inclusive) of attending committee members shall be deemed to be unsatisfactory and can't be averaged.
 3. If the thesis is involved in the plagiarism or fraud, it shall be deemed to be unsatisfactory after being verified by the committee of the degree examination.
 4. If failing the examination, candidates can only reapply for the degree examination in the start of the following semester.
- X. Students of the institute failing to pass the degree examination within the stipulated study period or complete required courses shall be expelled.
- XI. The thesis (including the abstract) of master degree shall be written in Chinese, and complied with the "Regulation of the thesis format of Institute of Music, National Chiao Tung University". The e-file of the abstract and context of the thesis should be uploaded (according to the "Regulation of the e-file archive of the abstract and context of the thesis") within one months after the degree examination is passed, and 3 copies of the thesis should be handed in (one for the display in the library, one for the storage in the entity designated by Office of Academic Affairs, and one with the original certification for the storage of the institute).
- XII. Matters aren't mentioned in this regulation should be stipulated based on the Degree Conferment Act and Regulation for Degree Conferment.
- XIII. The regulation as well as its revision are passed by the institute affair council, and further proved by the curriculum committee of College of Humanity and Social Science, the school-level curriculum committee as well as the academic affairs council through formal procedures.